

Information for Sciences Po Saint-Germain-en-Laye outgoing students

University Information	
University	Universidad Francisco Marroquin
Country	Guatemala
Department / Faculty	Instituto de Estudios Políticos y Relaciones Internacionales
University Website	www.ufm.edu
Short description of the university	The University was founded in 1971. Private, secular, coeducational, nonresidential, nonprofit. The mission of Universidad Francisco Marroquín is to teach and disseminate the ethical, legal and economic principles of a society of free and responsible persons.
Short description of the location	Universidad Francisco Marroquín is a natural sanctuary in the heart of Guatemala City. The campus extends to over 48 acres in which you can find over 2 thousand trees, more than 100 species of orchids, and a great variety of flora that has been classified in arboretum.ufm.edu . The campus is located in zone 10, the financial district of the biggest city in Central America, where you will conveniently find restaurants, cafés, shopping malls, and most services within few minutes.

Contact Information International Office	
Address International Office	Calle Manuel F. Ayau (6 Calle final), zona 10 Guatemala City, Guatemala 01010
Website International Office	https://www.ufm.edu/
Name and email of the Incoming Exchange Coordinator	Carolina Santos csantos@ufm.edu

Application		dd /mm / yyyy
Term	Spring Semester	Fall Semester
Student's application Deadline	October 31st	May 31 st
Information about how to apply	Step 1: Students will apply for the exchange program at their home university. Step 2: nominated students will be sent an application form to complete and attach the required documents.	

Requirements for Incoming Exchange Students	
Do you have requirements concerning GPA or Overall Average Grade?	<input type="checkbox"/> yes, please specify: <input checked="" type="checkbox"/> no
Is an official language proof required?	<input checked="" type="checkbox"/> no <input type="checkbox"/> yes, please specify:
Do you accept a language confirmation issued by Sciences Po Saint-Germain-en-Laye?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
Which other documents do you require with the application / registration?	<ul style="list-style-type: none"> ● University grades ● Proposed plan of study

- Copy of ID or passport

Academic Calendar (dd /mm / yyyy)	Fall semester	Spring semester
Orientation Session period <input checked="" type="checkbox"/> Attendance mandatory	July 23	January 7
Beginning of Classes	July 23	January 8
End of Classes	November 16	May 10
Exam Period	November 21-30	May 15-24

Programs and courses open to Incoming Students

in political science, law, international relations, criminology, sociology, history, area studies, communication, journalism, economics, business & management

Program Name	Language(s) of Instruction	Campus (if campuses are different)
B.A. in Political Science	Spanish, English	
B.A. in International Relations	Spanish, English	
Latin American Studies	Spanish, English	

Link to Course Offer open to Exchange Students : **attached**

if you don't publish it on your webpage, please kindly send us a list with courses for Exchange Students

Are Bachelor Exchange Students allowed to take courses at Master's level?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
Are students allowed to take cross-faculty modules? (e.g. Sociology and Law)?	<input checked="" type="checkbox"/> yes, please specify: Political Science/International Relations and Architecture Political Science/International Relations and Economics Political Science/International Relations and Law Political Science/International Relations and Psychology Political Science/International Relations and Film <input type="checkbox"/> no
When do exchange students inform you of their course selection ?	<input type="checkbox"/> along with their application <input checked="" type="checkbox"/> after receiving their admission offer <input type="checkbox"/> after arriving at your institution
Can students change their course selection after they arrive at your institution?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no

Credits

Minimum and maximum number of credits (or courses) that can be taken by Incoming Exchange Students	Minimum	Maximum
	12 credits	24 credits
	4 courses	8 courses

Please give details of your credit grading system

1 credit is equivalent to 15 contact hours.

Courses are graded with a number between 0 – 100. Students need a result of ≥ 61 to pass; courses with a result higher than 85 are accomplished with merit.

Services offered to exchange students

<p>Information about accommodation for exchange students</p>	<p>UFM, like all Guatemalan universities, has no dormitories either on- or off-campus.</p> <p>UFM has a cooperation agreement with a dormitory building at a nearby safe location. The building offers other services like transport to/from campus, kitchen area and cafeteria. http://www.d15dorms.com/</p>
<p>Buddy program</p>	<p><input checked="" type="checkbox"/> yes, please specify: <input type="checkbox"/> no</p>
<p>Airport pick up service</p>	<p><input checked="" type="checkbox"/> yes please specify: <input type="checkbox"/> no</p>
<p>Other</p>	<p>The Political Science and International Relations Department, has a truly diverse environment. In 2017 alone, it had 25 visiting professors from 15 different nationalities; among them Matt Ridley, Randall Holcombe, and Flemming Rose. Students have the opportunity to discuss with these professors in conferences, colloquiums, and courses, about different subjects including Public Choice, Political Philosophy, Political History, Latin America, etc.</p> <p>UFM is a lively university with constant activities going on. It has been host to international events like College Freedom Forum, TEDX, and CMUDE (World's Spanish Debate Championship), among others.</p> <p>In addition, UFM campus is home to 2 museums, 3 auditoriums, Ludwig von Mises Library, 3 computer laboratories, printing center, cafeterias, and beautiful gardens. The university is equipped with top technology and Wi-fi is available all around campus.</p> <p>Students' activities in UFM include: Debate clubs, book clubs, investigation teams, political science and international relations congresses.</p> <p>Besides the main campus, UFM has Casa Popenoe in Antigua Guatemala. Casa Popenoe is a colonial home dating to the second half of the eighteenth century, was built on an earlier structure from the mid-1600s. In 1930 it was restored by botanist and agronomist Wilson Popenoe. It is currently a museum and is used for academic purposes.</p>

Tuition fees and cost of living

Are there any mandatory fees exchange students need to pay?

no

Approximate cost of living per month

Rent	\$330 - \$560
Living Expenses	\$400 - \$800
Personal Expenses	\$200 - \$400
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Total	\$930 - \$1760

Additional information (if any)

Language

There are courses available for exchange students in Spanish and English. Students are expected to be able to handle reading assignments in English; many key texts used at the University are available only in English. Courses in UFM require students to participate

Climate

Guatemalan climate is eternally comfortable. There are 2 seasons the rainy season, from May to October, with temperatures averaging 22°C and the dry season, from November to April, with temperatures of 18°C.

Security

We want to reassure you, UFM has a vast experience hosting international events and we never had a security problem. The campus as well as the residences we recommend are located in safe areas. Concerning accommodation, we recommend two places one of which is located within the campus limits and the other which offers daily transportation to the campus.

We are aware that students might want to explore on their own so we strongly recommend they follow this traveling safety tips:

- Carry your personal items in a backpack or other carry-on luggage close to you.
- Electronic devices are often targeted, avoid walking around them exposed.
- Always use pre arranged taxis or uber.
- Traveling around Guatemala is in general easy and safe. Contact certified travel agencies to arrange trips within the country.
- Avoid wandering alone at nighttime or through isolated areas.

Transportation

Some students' residences offer transportation services. Additionally, yellow taxis are widely available throughout the city. Uber is also widely used.

Hospitals and healthcare

In case of an emergency, the university campus is conveniently located meters away from the best hospitals in Guatemala.

Most over the counter medicines are available in Guatemala, but we recommend students with particular prescriptions to bring them from their home country.

Thank you very much for your help and cooperation !