

**GLENDON, YORK UNIVERSITY
 FOR EXCHANGE STUDENTS
 FACT SHEET 2020 – 2021**

1. General information

University Name	YORK UNIVERSITY, GLENDON
Address	2275, Bayview Avenue Toronto, Ontario, M4N 3M6, Canada
Email address	exchange@glendon.yorku.ca Students should use this email address to contact us. Our personal emails can only be used by our partners.
Academic Director Exchange Program	Rosanna Furgiuele Office C130 – York Hall rfurgiuele@glendon.yorku.ca
International and Exchange Program Manager	Francois Bleytou Office B108 – York Hall T: +1 416 487-6802 fbleytou@glendon.yorku.ca
Exchange program assistant	Sherrilynn Tse Bureau B108 – York Hall exchange@glendon.yorku.ca
Erasmus Code	PIC # 998385014
Website	https://www.glendon.yorku.ca/relations-internationales/en/exchanges/coming-in-exchange/

2. Important dates 2020 – 2021 (for reference)

Final dates for 2020 – 2021 will be confirmed later. However, you can refer to the 2019 – 2020 calendar: <https://registrar.yorku.ca/enrol/dates/fw19>. Students are invited to visit the website on a regular basis.

	Fall semester (F)	Academic Year (Y)	Winter semester (W)
Beginning of classes	September 4	September 4	January 6
Reading Week (no classes)	October 12 – 18	October 12 – 18 February 17 – 21	February 17 – 21
End of classes	December 3	April 3	April 3
Exam period	December 5 – 20	December 5 – 20 April 7 – 25	April 7 – 25

3. Nomination and application file

Nominations	Please send your nominations before March 7. There is only one nomination period for both the fall semester and the winter semester. We will acknowledge receipt of your nominations by email.
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Online application file	Applicants must submit their application online before April 15. We will send a link to the nominated students, and they will apply directly online and upload all the required documents. We will email their acceptance letters by the end of May.
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4. Language and Language Assessment Tests

Required language	French and/or English
TOEFL / IELTS?	The TOEFL / IELTS test is not required.
Online Language Assessment Test	Incoming students must take a York language assessment test prior to choosing their courses that are taught in a language other than their mother tongue. The link for the test will be sent to all admitted students in May. This test will assess their level of English, French or Spanish. If their language level is below L3, incoming students will have to take second-language courses in English, French or Spanish.

5. Course selection

For reference, here are the steps for the enrollment procedures.

When to enroll?	Whether they are beginning their exchange in September or January, students must enroll in courses during the months of June and July in order to have more course options before arriving at Glendon. We will send them the enrolment procedures following their admission.
Course calendar	To select courses, the students will need to follow these steps: <ol style="list-style-type: none"> 1. https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm 2. Click on Subject 3. Select your program of study 4. Click on Search Courses
Can exchange students choose courses outside of their Major?	It is very important to ensure that the selected courses are aligned with the program of study. However, incoming students can take courses outside of their Major to discover other field of studies.
Can exchange students change their courses?	Changing a course is allowed. It must be approved by both the home and the host universities. Some courses are subject to restrictions (pre-requisites). Students will have to respect the university's deadlines.
Can students take courses outside the Glendon campus, on the Keele campus?	Incoming students must take most of their courses at Glendon. However, if a student wishes to take one or two courses on the Keele campus, which houses our ten English-speaking Faculties, they will have to follow the following conditions and procedures: <ol style="list-style-type: none"> 1. He/She must obtain a L3-level score on the York University English language test. 2. He/She must ensure that the courses chosen have been approved by his/her home university. 3. He/She must have the necessary background to take courses that require the prerequisites indicated in the course description. 4. A request must be made directly to the Glendon exchange office (Keele form to be completed). <p>Students who fail to follow this process will not have their learning agreement signed.</p>

6. Housing and cost of living

On-campus housing	We receive many requests. Priority is given to international students who are enrolled in a long-term program lasting 3 or 4 years. Therefore, we cannot guarantee a room for incoming exchange students. Once admitted, they can still apply by completing the form by June 1st .
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	It is important to note that kitchens in residences are not available except for specific medical reasons. Important medical reasons must be documented and reported to Khadija Sheikh, sheikhk@yorku.ca , before obtaining a room in residence.
Off-campus housing	<p>Students still have the option of living off-campus if their medical conditions require special attention that we are not able to offer.</p> <p>York University offers an off-campus housing platform for all students looking for accommodation.</p> <p>It is advisable to exercise caution and to visit the premises prior to sending money or signing a rental lease. Housing options can be found on the following websites.</p> <p>https://www.facebook.com/groups/528810910569208/?fref=nf</p> <p>https://www.kijiji.ca/b-apartments-condos/gta-greater-toronto-area/page-2/c3711700272</p> <p>https://www.airbnb.ca/</p> <p>https://www.realtor.ca/</p> <p>https://toronto.craigslist.ca/d/apts-housing-for-rent/search/apa</p> <p>https://www.places4students.com/</p>
General expenses	<ul style="list-style-type: none"> • Renting a room or an apartment in Toronto: approx. \$1000/month • Books and stationary: \$400 (costs vary according to the program) • Miscellaneous costs (food, leisure, transportation, etc.): approximately \$350/month • Glendon Athletic Club membership: \$20 per year • Phone plans: <ul style="list-style-type: none"> ■ Main suppliers are: Fido, Rogers, Bell, Telus, Freedom mobile (be aware that cell plans are more expensive than in France) ■ Another possible option: subscribe to Free before leaving France. • Winter jackets retail shops: Roots, Canada Goose, Columbia • Photocopies • Housing: For those staying on residence at Glendon, plan a budget for bed sheets, bed covers and a refrigerator.

7. Mandatory medical insurance

Mandatory medical insurance (UHIP)	<p>Exchange students must subscribe to UHIP (University Health Insurance Plan), a mandatory medical insurance plan for international students. This subscription is automatic, and students are covered as soon as they arrive at Glendon. More information on medical insurance coverage is available at http://uhip.ca/</p> <p>The fees are approximately \$450/two semesters and \$225/one semester. (Fees are subject to change without notice).</p> <p>For more information, contact Nadège Lefebvre at nlefebvre@glendon.yorku.ca, Office C112, York Hall.</p>
Additional health insurance – YFS (York Federation of Students)	<p>This insurance is not mandatory for exchange students. However, those who wish to subscribe can apply. For more information, please contact Nadège Lefebvre at nlefebvre@glendon.yorku.ca, Office C112, York Hall.</p>

8. Study permit and visa

Source : Amy Ahn, International Student Advisor & Immigration Specialist

Study permit	<p>A Canadian study permit is mandatory for students coming to study on a full-time basis for more than 6 months (For exceptions, please consult). Students should apply for their study permit as soon as they receive their acceptance letter from York University.</p> <p>The time required to process an application can vary depending on the country.</p>
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	<p>Here are the links to apply for a study permit/IRCC website (Immigration, Refugees and Citizenship Canada):</p> <p>Study in Canada</p> <p>Visa offices outside Canada</p> <p>Create an account or sign in</p>
Passport	<p>Before applying for a study permit, students must ensure that their passport is valid for at least 3 months after the end of their program. Otherwise, all immigration documents will expire at the same time the passport expires.</p>
Temporary Resident Visa (TRV)	<p>Students from certain countries will need to obtain a Temporary Resident Visa (TRV). Please consult Immigration, Refugees and Citizenship Canada IRCC website to find out if you are eligible for a TRV - IRCC.</p> <p>When your study permit application is approved, a Temporary Resident Visa will be issued to you on your passport. You will receive the study permit at the Port of Entry upon arrival at the airport.</p>
Electronic Travel Authorization (eTA)	<p>All visa-exempt foreign nationals travelling to or transiting through Canada by air must apply for an eTA through the electronic system before entering Canada.</p> <p>This requirement does not apply to foreign nationals travelling to or transiting through Canada by land, sea or rail.</p> <p>An eTA is required for all visa-exempt foreign nationals, except United States (U.S.) citizens and certain other small groups</p> <p>Please, consult the list of countries concerned and apply to eTA -IRCC</p>

9. Arrival at York University, Glendon campus

Orientation session	<p>A mandatory orientation session is held every year at the beginning of September and the beginning of January for all incoming international and exchange students. This session provides important information and an opportunity to meet the Glendon Exchange Program staff.</p>
Upon their arrival	<p>All exchange students must confirm their arrival in person to François Bleytou, International and Exchange Program Manager, before September 15th (1st semester) and January 9th (2nd semester).</p> <p>Office: B108, York Hall</p> <p>Email: exchange@glendon.yorku.ca</p> <p>Phone: +1 416 487-6802</p>

10. Transcripts

Final grades	<p>Important: We do not send transcripts to the home universities. Students must apply online and have them sent directly to their university clearly indicating the NAME and ADDRESS of the person to whom the transcript is addressed. There is a \$15 fee for each transcript ordered. Transcripts sent by standard mail are free of charge.</p> <p>Each year, we receive emails from exchange students saying that their home university requests a transcript which they never ordered.</p> <p>For confidentiality reasons, we cannot order their transcript on their behalf.</p>
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