



Dear Erasmus+ student,

Thank you for being interested in studying at the School of Political Science "Cesare Alfieri" in Florence!

Please, visit our website <http://www.sc-politiche.unifi.it> where you can find additional information about our School.

If you want to join us here in Florence as an Erasmus student, you need to have a good knowledge of the language in which you wish to study: **a B1 level to study in ITALIAN and a B2 level to study in ENGLISH are required.**

Moreover, a basic knowledge of the ITALIAN language is recommended to enjoy the experience in Florence.

We suggest you to read the web page of our School concerning incoming student that you can find here:

<https://www.sc-politiche.unifi.it/vp-293-incoming-students.html>

Courses

On the Homepage of our School website you can find information about the courses clicking on **Scuola - Didattica – a.a. 2020/21**. Currently on the website the offer for 2020-21 is available and you can find it at <https://www.sc-politiche.unifi.it/p492.html>

The academic year is divided into semesters. In each semester there are courses of 6 or 9 CFU (**Crediti Formativi Universitari, 1 CFU = 1 ECTS**).

Please bear in mind that a subject held in the first semester won't be repeated in the second semester.

Being an Erasmus student, you may choose subjects from any Bachelor's Degree (Laurea Triennale) or Master's Degree (Laurea Magistrale) you wish to.

Please find the dates concerning the year 2020/21 here below:

<https://www.sc-politiche.unifi.it/vp-478-calendario-didattico.html>

- **First semester** (autumn/winter): September 14th 2020 - December 11th 2020
(Exams period: 7th January 2021 – 19th February 2021)
- **Second semester** (spring/summer): February 22nd 2021 - May 28th 2021
(Exams period: 3rd June 2021 - 28th July 2021)



The timetable of classes is available on the website at this link: <https://www.sc-politiche.unifi.it/vp-167-orario-lezioni.html>, have also a look at this little tutorial if you need help on how to find your timetable: <https://www.sc-politiche.unifi.it/upload/sub/mobilita-internazionale/Tutorials/INCOMING/Courses%20information .pdf>

It is necessary to **come nearly a week before the starting date** in order to enrol at our ERASMUS DESK office and to get the student card (Libretto universitario).

Italian Language

Speaking of Italian language courses, you may enrol yourself on line at *Centro Linguistico dell'Ateneo* (CLA). Please visit www.cla.unifi.it page or consult directly the guide for Erasmus students:

<http://www.cla.unifi.it/ls-8-italiano-l2.html>

You can take more information by writing to infoitaliano@cla.unifi.it

The first course of Italian (starting from A2 level) is offered to all the Erasmus students **free of charge**.

The course of Italian language is not a subject of the School of Political Science "Cesare Alfieri"; therefore, **it cannot be part of your Learning Agreement** or of your Transcript of Records and it doesn't give you mark or ECTS but only a certificate of attendance or of passing the examination. Nevertheless, your University – on the basis of the certificate you gain from *Centro Linguistico di Ateneo* – may give you ECTS depending on the level obtained.

Accommodation

The University of Florence is not dealing with the accommodation for incoming students, but it offers a help service:

Servizio Informazione, Orientamento, Cultura - Viale Gramsci, 36 - 50132 Firenze

Tel. +39 055 2261314, email: info@dsu.toscana.it

<http://www.dsu.toscana.it/servizi/servizi-agli-studenti/case-in-affitto/>

So, we recommend taking information in time using the Internet and advertisements that are also on the notice boards in our Campus.

In case you need some help we suggest you to visit www.HousingAnywhere.com, a platform where outgoing students can rent their rooms to incoming exchange students during the time that they are abroad.

It is a platform that matches the supply and demand of short stay accommodation in the private market.

Cost of living

The price to rent a single room here in Florence goes from 350 to 450 Euros per month while you



can find a double room for approximately 250 Euros.

Students attending the School can get the canteen card to have meals around to 4,00 Euros.

The monthly bus ticket for students costs around 33,00 Euros.

According to the rules regarding the Erasmus+ programme, incoming students are exempted from payment of fees at our University (having to pay fees at their Home Universities).

The material cost of books, photocopies, certificates, etc. are borne by the student. At the end of their study period at our School, if students prefer to have a certificate of the results (Transcript of Records) as a document, they have to pay an Italian tax of 16,00 Euros (so called "marca da bollo") otherwise the certificate will be sent only via email to the home University.

Enrolment

Once in Florence you have to come to our office where you have to register personally. The **International Relations Service** of the **School of Political Science "Cesare Alfieri"**, is located in **Via delle Pandette 32 (Novoli Campus), 50127 Firenze** and it is **open every Monday, Wednesday and Thursday from 11:00 to 13:00 and every Tuesday from 15:00 to 16:30**.

How to reach the School of Political Science "Cesare Alfieri" and the International Relations Service?

The School of Political Science "Cesare Alfieri" is located in the Novoli Campus (please see the address above) and is accessible from the town centre by **bus routes 57 and 23** and by the **TRAMVIA**. It takes about 15 minutes from the central train station (Santa Maria Novella) to our office.

We are looking forward to meeting you in Florence. **Ciao, a presto!**

Some useful links: Please visit the Official site of the City of Florence to know everything about the place where you are going to live for some months! <http://en.comune.fi.it/>



NOVOLI CAMPUS

